Jefferson PTA

General Meeting Minutes

*Date | time* 9.22.2022 | 7:07pm | *Meeting called to order by* Jason Diamati

# In Attendance

Jason Diamati, Steve Hopkins, Anna Schaufler, Sarah Hartwell, Trisha Milich, Stashia Willams, Carissa Tekle, Travis Lundberg, Linsey Kaleiwahea, Kristy Towsley, Bradley Baumgartner, Christina Osborne, Joanna Peeler, Mary Rose Azana-Pam, Salema Diamanti

# Approval of Minutes

Minutes were provided via email, Joanna Peeler motioned to approve, Anna Schaufler seconded. Approved unanimously.

# President Report

* Membership goal was previously 100
* New membership goal for 2022-23 is 140
* Current membership enrollment: 74
  + 100 members by end of 2022, 140 by March 2023
  + 100% staff participation (35)
  + 100% kindergarten families
* Active fundraising goal: $35,000
* Passive fundraising goal: $1000
* Goals:
  + Volunteers; volunteer coordinator
  + Wint at least one PTA award
  + Newsletter goal: 10 monthly articles

Lindsey Kaleiwahea motioned to approve this year’s goals, Trisha Milich seconded. Approved unanimously.

* Policy document changes: minor grammar changes, created membership/volunteer committees, added committee plan of action, added sustainability initiative (keeping burnout low for the board)
* Board members introduced themselves at request of Lindsey Kaleiwahea
* No changes on money handling or online voting procedures/rules

Trisha Milich motioned to approve policy document changes, Stashia Williams seconded. Approved unanimously.

* Introduced PTA meeting format changes; providing materials in advance (previous meeting minutes, agenda, committee updates), no committee updates, goal to spend no more than 30 minutes on business, final 30 minutes reserved for speakers, committee connections, etc.

Trisha Milich suggested the final 30 minutes be reserved for brainstorming and committee connections and networking volunteers. Suggested speakers on a separate night to speak to parents for community building.

This year’s needs:

* 5th grade fundraising
* Backpack program lead: Jen Medlock
* Scholastic Book Fair lead: Nicole Johnson
* Popcorn Fridays leads: Becca Holocombe and Nicole Johnson

# Principal’s Report

Introductions of in-person participants and children connected to Jefferson.

Introduction of Steven Hopkins, provided quick background; has third graders at Monroe and high school students with many different strengths and challenges, understands parents. Taught English in Shanghai for three years before moving back to teach in the Northshore School district. Educator for 25 years, 14 years as a principal.

Expressed excitement about being at Jefferson and the smooth start of the school year.

Working this month with students on teaching expectations in different environments around the school: Be respectful, be responsible, be safe, be kind.

3-5th grade assembly last Friday, 1-2nd grade assembly on Thursday morning. 5th graders emceed assembly and it was exciting to see their leadership and creativity.

Will be at all the events for the school, desires a strong partnership with the PTA

## New Business

* Open House on 10/3 – will be interactive rather than teacher led, see classrooms and engage in community; looking to have PTA partner to provide food
* Multicultural night in January is a priority that he wants to start working on
* Partner to get families back in the building and connect

# Treasurer's Report

Ending balance $31,000

Starting balance (8/31) $31,000

* Grant forms have been distributed to teachers
* $3500 available for teacher grants
* $1000 available for each grade
* Enrichment grants

Always accepts donations via the website to the general fund, 5th grade camp, food for backpack program (bin at the front office), membership scholarships

Contact Sarah with any questions

# Budget Amendments

* New to this year’s budget: $3000 grant available for specialists
* New to this year’s budget: $800 grant to support after school clubs and enrichment

# Committee Reports

* Chairs needed for following:
* Awards
* Membership committee
* Volunteer committee
* Yearbook
* Reflections
* Staff Appreciation

# Announcements

Volunteer opportunities in the coming months:

* 10/6 Picture Day: four volunteers needed, 2 hour commitment (Dorian providing a package C for volunteers). Trisha Milich volunteered for one slot.
* Staff Appreciation week for conferences
  + Items for SAW can be dropped off during Fall Family Dance
* 10/28 Fall Family Dance:
  + Moving into cafeteria for this year
  + National Honor Society to help with booths
  + AVID group at neighboring high schools to help with booths
* 11/1-11/4 Scholastic Book Fair
* 11/18 School Movie Night

# Next Meeting

11.10.2022 | 6:30pm, Library and virtual

Motion to adjourn was made at 7:59p.m. and was passed unanimously.